

DRAFT
2021-2022 Payroll Calendar
746 (Per Diem) and 747 (Per Session) Payrolls

Pay Period Earned Dates	Timekeeping/ Approvals Close Date	Appointments Sent	FISA CALC	EFT Stop Payment Deadline	Check Date
07/01/21 - 07/15/21	07/22/21	07/23/21	07/28/21	07/29/21	08/03/21
07/16/21 - 07/31/21	08/05/21	08/06/21	08/11/21	08/12/21	08/17/21
08/01/21 - 08/15/21	08/19/21	08/20/21	08/25/21	08/27/21	09/01/21
08/16/21 - 08/31/21	09/09/21	09/10/21	09/15/21	09/17/21	09/22/21
09/01/21 - 09/15/21	09/22/21	09/23/21	09/28/21	09/29/21	10/04/21
09/16/21 - 09/30/21	10/06/21	10/07/21	10/13/21	10/14/21	10/19/21
10/01/21 - 10/15/21	10/21/21	10/22/21	10/27/21	10/28/21	11/03/21
10/16/21 - 10/31/21	11/05/21	11/08/21	11/10/21	11/12/21	11/17/21
11/01/21 - 11/15/21	11/19/21	11/22/21	11/24/21	11/29/21	12/02/21
11/16/21 - 11/30/21	12/06/21	12/07/21	12/10/21	12/13/21	12/16/21
12/01/21 - 12/15/21	12/21/21	12/22/21	12/28/21	12/29/21	01/04/22
12/16/21 - 12/31/21	01/06/22	01/07/22	01/12/22	01/13/22	01/19/22
01/01/22 - 01/15/22	01/21/22	01/24/22	01/27/22	01/28/22	02/03/22
01/16/22 - 01/31/22	02/07/22	02/08/22	02/14/22	02/15/22	02/18/22
02/01/22 - 02/15/22	02/18/22	02/22/18	02/28/22	03/01/22	03/04/22
02/16/22 - 02/28/22	03/04/22	03/07/22	03/10/22	03/11/22	03/16/22
03/01/22 - 03/15/22	03/21/22	03/22/22	03/25/22	03/29/22	04/01/22
03/16/22 - 03/31/22	04/06/22	04/07/22	04/12/22	04/13/22	04/19/22
04/01/22 - 04/15/22	04/27/22	04/28/22	05/02/22	05/03/22	05/06/22
04/16/22 - 04/30/22	05/06/22	05/09/22	05/12/22	05/13/22	05/18/22
05/01/22 - 05/15/22	05/19/22	05/20/22	05/25/22	05/26/22	06/01/22
05/16/22 - 05/31/22	06/06/22	06/07/22	06/10/22	06/13/22	06/16/22
06/01/22 - 06/15/22	06/22/22	06/23/22 **	06/28/22	06/29/22	07/05/22
06/16/22 - 06/30/22	06/29/22		07/06/22	07/07/22	07/12/22

* TIMEKEEPING DELAYED TO ACCOMMODATE SPRING RECESS

** CUT-OFF DATE FOR NEW APPOINTMENTS

WINTER RECESS: 12/24/21 – 12/31/21 MID-WINTER RECESS: 02/21/22 – 02/25/22

SPRING RECESS: 04/15/22 – 04/22/22 FY ROLLOVER (TENTATIVE): 06/25/22

DATES ARE SUBJECT TO CHANGE. UP-TO-DATE PAYROLL INFORMATION CAN BE OBTAINED FROM THE PDPS PER DIEM / PER SESSION PAYROLL BULLETIN BOARDS, THE TBNK PER SESSION PAYROLL BULLETIN BOARD,

DOE WEBSITE: <https://INFOHUB.NYCED.ORG> AND THE DFO PAYROLL PORTAL: <https://PAYROLLPORTAL.NYCBOE.NET>